

SIRI & GLIMSTAD LLP

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October 1, 2019

VIA USPS

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██████████

Brooklyn, NY 11249

Re: Closing Letter

Dear ██████████:

We are pleased that you chose to retain the services of Siri & Glimstad LLP. You engaged us to represent you for the limited purpose of defending you against violation number ██████████ before the New York City Office of Administrative Trials and Hearing Office (the “Litigation”). **This violation has now been dismissed** thus concluding our representation and your file is closed.

Pursuant to the Engagement Letter, private donors helped to cover costs and attorney’s fees incurred in representing you in this matter. **Many of you have asked about sending a letter of appreciation to the private donor. I am sure the private donor would appreciate receiving such a letter from everyone. Hence, if you send us such letter, we will be happy to forward the letter to the private donor.**

For your convenience, we have enclosed a self-addressed, stamped envelope, or you can send back the letter via fax or email.

Thank you for any show of gratitude to the generous donors. Please call me if you have any questions. I can be reached at 212-532-1091 from 9 AM – 5 PM, Monday to Friday.

Very truly yours,



Allison Lucas, Esq.